



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of City Council
FROM: Ben Harvey, City Manager
MEETING DATE: November 16, 2015
SUBJECT: City Manager Pro Tempore
CEQA: Does not Constitute a "Project" per California Environmental Quality Act (CEQA) Guidelines

RECOMMENDATION

Appoint Amy Christey, Police Chief, as City Manager pro tempore, effective November 16, 2016.

DISCUSSION

The City of Pacific Grove does not have an Assistant City Manager. Accordingly, Article 20 of the Charter requires the City Council to appoint a City Manager pro tempore to act on behalf of the City Manager in those instances when he is absent from the City, or in the event of temporary disability. Jocelyn Francis, Administrative Services Manager, is currently the City Manager pro tempore, a position she has capably served in since April 1, 2015.

Article 20 of the Charter reads as follows:

- *In case of the absence from the City of the City Manager, or the City Manager's temporary disability to act as such, the Council shall appoint a City Manager pro tempore who shall possess the powers and discharge the duties of the City Manager during such absence or disability only; provided, however, that a City Manager pro tempore shall have no authority to appoint or remove any City officer or employee; provided that the Assistant City Manager (if any) shall be the City Manager pro tempore. If there is no Assistant City Manager, then the Council shall appoint a City Manager pro tempore as provided above*

In August of this year, the City hired Amy Christey as its permanent, full-time Police Chief. As Police Chief, Ms. Christey oversees the Pacific Grove Police Department, including all of its sworn and non-sworn employees. By nature of the type of work performed and its mission, the Pacific Grove Police Department is a twenty-four-hour operation, staffing personnel and providing public safety and emergency response service to the community day and night, regardless of day of the week or observed holiday. Appointing the Police Chief to serve as City Manager pro tem links this important Charter-required assignment to the individual with direct responsibility and supervision of the Pacific Grove Police Department. Further, it eliminates the current arrangement wherein a Department Head (the Police Chief) has a subordinate (the Administrative Services Manager) with direct reporting responsibility to the City Manager.

Ms. Francis is to be commended for her exemplary service and solid dedication to the role of City Manager pro tempore. She has demonstrated excellent judgement, sound knowledge of the community, and devotion to the municipal organization. The recommended re-assignment of the City Manager pro tempore role at this time is not a reflection of the performance or capabilities of the incumbent, but rather an appropriate and logical re-alignment with the recent hiring of the Police Chief.

OPTIONS

1. Take no action.
2. Appoint someone else.

FISCAL IMPACT.

There is no immediate fiscal impact associated with this appointment.

RESPECTFULLY SUBMITTED,



Ben Harvey
City Manager